**STAFFING & SUPERVISION**

The Academy has a full-time staff consisting of a Residential Hall Director (RHD) and five program assistants (PAs) whom all reside with and accompany the students.

Participants will have adult supervision 24/7 throughout the program. Again, the program assistants, who report to the RHD, provide full-time, round-the-clock guidance and shared-supervision of the high school students participating in the Academy.

The RHD and PAs report to the Associate Director and Director of Diversity Programs in Engineering.

**WHERE TO GO WHEN YOU GET TO CAMPUS****Registration**

*When:* **Sunday, July 10**

*Time:* 3:00-5:00 pm

*Where:* Robert Purcell Community Center  
Multipurpose Lounge, 2<sup>nd</sup> Floor  
107 Jessup Rd, Ithaca, NY 14853

- *Please plan appropriately so you may arrive on campus in time for registration.*
- Parking will be available in the A and CC lots.  
(Print a PDF version of the [campus map](#) to bring with you).

**Welcome Dinner & Program Introduction  
(Only for participants, staff, and faculty)**

*When:* **Sunday, July 10**

*Time:* 5:00 pm

*Where:* Multipurpose Lounge, 2<sup>nd</sup> Floor

**Research Presentations & Program Closing  
(For participants, family, friends, staff, & faculty)**

*When:* **Saturday, July 16**

*Time:* 9:30 am -11:30 am (*Check-out, 11:30 am-1 pm*)

*Where:* Robert Purcell Community Center (RPCC),  
Multipurpose Lounge, 2<sup>nd</sup> Floor  
107 Jessup Rd, Ithaca, NY 14853

We extend a special invitation to your parents/guardians to join us for the final research presentations. In attendance will be faculty, staff, and students.

- Following the research presentations, we will wrap up with photos and then check-out procedures.

**\*All students are required to participate in the research presentations. Therefore, when making travel arrangements, please plan accordingly.**

**CLOTHING**

Casual and comfortable; however, you will be required to wear jeans or long pants and close-toed shoes or sneakers in the lab every day. Please plan to wear business attire (dress, blouse and skirt/dress pants, or a suit) for the research presentations on Saturday morning. See *Items to Bring/Packing List* for additional details.

**HOUSING**

Young women and men are roomed separately. Each participant will share a double room with a same-sex participant.

Participants reside in on-campus residential housing on Cornell's north campus. Bed and shower linens are provided to each participant via Cornell's conference services. There are laundry machines in the residence halls you can use for free. The Academy provides detergent.

Again, the Academy has a full-time staff consisting of a Residential Hall Director (RHD) and five program assistants (PAs) whom all reside with and accompany the students.

**RULES AND REGULATIONS**

As a member of the Cornell community, we expect you to comply with the rules and regulations of the University, including the CATALYST Academy Code of Conduct. The welcome program on Sunday will include a review of the Code of Conduct. However, for your immediate reference, the following are a few highlights from the code:

**▶ CURFEW**

You are expected to observe the 11 PM curfew that all Cornell summer program students must observe. However, you will be under the supervision of a Program Assistant or other CATALYST Academy staff member at all times. Evening activities will end before 11 PM, so you should not be in violation of the curfew.

**Abuses such as leaving the residence hall or any other program activities unsupervised may result in immediate dismissal from the program.**

▶ **GORGES**

As beautiful as they are, for safety reasons the gorges on and around campus are off limits to summer program participants. The only exception is the arranged group tour of the gorges during the Earth and Atmospheric Sciences field session.

▶ **DRUGS AND ALCOHOL**

All Cornell summer program students are restricted from using, possessing, or selling alcoholic beverages, cigarettes, and/or illegal drugs. In addition, students may not be present on any premises where liquor (except restaurants) or illegal drugs are sold or served.

▶ **PERSONAL ELECTRONIC DEVICES**

Cell phones, iPods, MP3 players, etc., must not be used during class sessions, project sessions, group time, etc. Electronic devices will only be available for use at designated times such as breaks and at the end of the day’s activities.

**SECURITY ON CAMPUS**

The Cornell University Police is the law enforcement agency for the Cornell community. Cornell Police operates 24 hours a day, every day. If your parents need to contact you in an emergency, they should first call the Academy Director (during the day) or the Residence Hall Director (during the evening). If necessary, they

**IMPORTANT NUMBERS**

Cindy Mosqueda Campbell, DPE Associate Director Academy Director	607-254-5202 (office) 626-488-0641 (cell)
Ashley Torres, RHD	916.425.9297 (cell)
Jami P. Joyner, DPE Director	607-463-0811 (cell)
Academy-Diversity Programs in Engineering Office	607-255-6403
Cornell Information & Referral Center (M-Sat., 9 AM-4:30 PM)	607-254-4636
Cornell Switchboard	607-255-2000
Cornell Police	607-255-1111
Cornell – Gannett Health Services	607-255-5155
Cayuga Medical Center	607-274-4411

**Emergency**

**911**

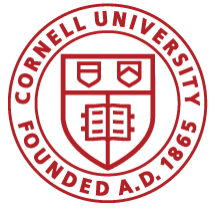
may also call the Cornell Police at 607-255-1111. (Telecommunications Device for the Deaf: 607-255-1113).

If you have an emergency while on campus or you need information, notify an Academy staff member. If necessary, you may also call the Cornell Police at 607-255-1111, pick up one of the Blue Light emergency phones (which are located throughout the campus), or call 911.

**CORNELL UNIVERSITY HEALTH SERVICES**

If you should become ill or injured while participating in the Academy, a program staff member will assist you in getting medical attention. The Gannett Health Center is open weekdays from 8:30 AM to 4:30 PM. Clinicians and nurses are on duty at all times during these hours. After hours, you may consult with one of Gannett’s doctors over the phone; if you need to see a doctor, you will be referred to the Cayuga Medical Center’s Urgent Care Center or the emergency room.

Note: Cornell University does not provide accident/medical insurance for camp/academy participants. In the event of illness or injury requiring treatment, hospitalization, or surgery, family/personal medical insurance must be used to cover medical expenses. If the participant does not have current health insurance coverage, please contact us as soon as possible for options.

**DIRECTIONS TO NORTH CAMPUS****ROBERT PURCELL COMMUNITY CENTER (RPCC), CORNELL CAMPUS**

- Using a GPS or other navigation system, use 107 Jessup Road, Ithaca, NY 14853 as the address. This will guide you directly to Robert Purcell Community Center (RPCC) where nearby parking is available in CC Lot (across from RPCC).
  - Google Maps: Key in “Robert Purcell Community Center, 107 Jessup Rd, Ithaca, NY 14853”
  - View on online Cornell Campus Map (<http://bit.ly/28UPWkJ>)
- From points southeast you may take I-81 north, exit at Whitney Point. Take US Route 11 North to Route 79, taking route 79 to Ithaca.
- From the south or southwest, take Rout 96, 89, or 34 North to Route 13, following Route 13 to Ithaca.
- From the northwest, take Route 79, 96, 89, or 34 South to Route 13 and Ithaca.
- From the New York State Thruway east or west, follow I-81 South to the Homer exit (Exit 12) for Routes 281 and 13. Go South on Route 281, which becomes Route 13 in South Cortland, and follow Route 13 South and West to Ithaca.

**AIRPORT - GROUND TRANSPORTATION TO AND FROM UPSTATE NEW YORK AIRPORTS****1. Airports:**

- Syracuse Hancock International Airport (SYR) – (315) 454-4330
- Elmira Corning Regional Airport (ELM) – (607) 739-5621
- Greater Binghamton Airport (BGM) – (607) 763-4471

**2. Ground Transportation:****A. Syracuse Hancock International Airport (SYR) to Cornell University Main Campus**

- **Academy Staff will pick up** participants flying into Syracuse on Sunday, July 10<sup>th</sup> **before** 3 pm. (NOTE: Due to programming, we cannot pick-up students arriving later. Parents/guardians are responsible for arranging travel for students arriving late on July 10<sup>th</sup>.)
  - Pick-ups will be at 12:30 pm OR 3 pm. Academy Staff will be holding signs between Baggage Carousel A and B in North Terminal B, near the Military Courtesy Room (view on map)
  - If you have booked a shuttle service through Ithaca Airline Limo, we recommend cancelling your reservation before July 7<sup>th</sup>
  - For departures, one shuttle bus will depart to Syracuse on Saturday, July 16<sup>th</sup> shortly after the program ends allowing sufficient time for check-in for students with flights at 2:45 pm or later.
- **Ithaca Airline Limousine**
  - (855) 349-0084
  - <http://www.ithacaairlinelimousine.com/>
- **Taxi Service**  
*Ithaca Dispatch* (888-321-1149) handles dispatch for the following:
  - **University Taxi:** 607 277-7777
  - **Cayuga Taxi:** 607 277-TAXI (277-8294)

**B. Greater Binghamton Airport (BGM) or Elmira Corning Regional Airport (ELM)**

- Academy Staff will pick up students who fly into Elmira Sunday, July 10<sup>th</sup> **before** 12 pm. (NOTE: Due to programming, we cannot pick-up students arriving later).

- Info on where to meet will be sent later.
- Academy Staff will drop off students at Binghamton or Elmira airports on Saturday, July 16<sup>th</sup>

**C. Rochester or other area airports**

- Parents/Guardians are responsible for ground transportation for a participant flying into

*\*If you plan to arrive to campus via a taxi or shuttle, please notify the driver that you want to reach the North Campus Robert Purcell Community Center located on Jessup Road.*

**BUS SERVICE: BUS LINES WITH SERVICE TO ITHACA**

**1. Shortline Bus**

(800) 631-8405

Regional service within New York State, Long Island, and New Jersey, and into New York City at economical fares, **with stops on the Cornell campus (RPCC) and downtown**; extra routes occasionally added during Cornell and Ithaca College academic breaks.

**2. Campus to Campus**

(607) 255-4628

<http://www.transportation.cornell.edu/coach/transportation@cornell.edu>

Express transportation between the Ithaca and New York City campuses of Cornell University.

**Has a bus stop on the Cornell campus at RPCC (North Campus)**

**3. Greyhound Bus Lines**

(800) 229-9424

Transportation to the Ithaca bus terminal, located in at the corner of W. State St. and N. Fulton St. (Route 13 South).

- *Academy Staff will pick up students arrive at the Greyhound Bus Station in Ithaca, NY.*
  - *An Academy Staff member with Program Signage will meet participants at the Station within 20-30 minutes of the participant's arrival.*

**TAXI SERVICE:**

**Taxi Service in general and for Transportation between the Cornell campus and the Ithaca bus terminal:**

- **\*Taxi Service**

*Ithaca Dispatch (888-321-1149) handles dispatch for the following:*

- **University Taxi:** 607 277-7777
- **Cayuga Taxi:** 607 277-TAXI (277-8294)

*\*If you plan to arrive to campus via a taxi please notify the driver that you want to reach the North Campus Robert Purcell Community Center located on Jessup Road.*

# Syracuse Hancock International Airport (SYR)

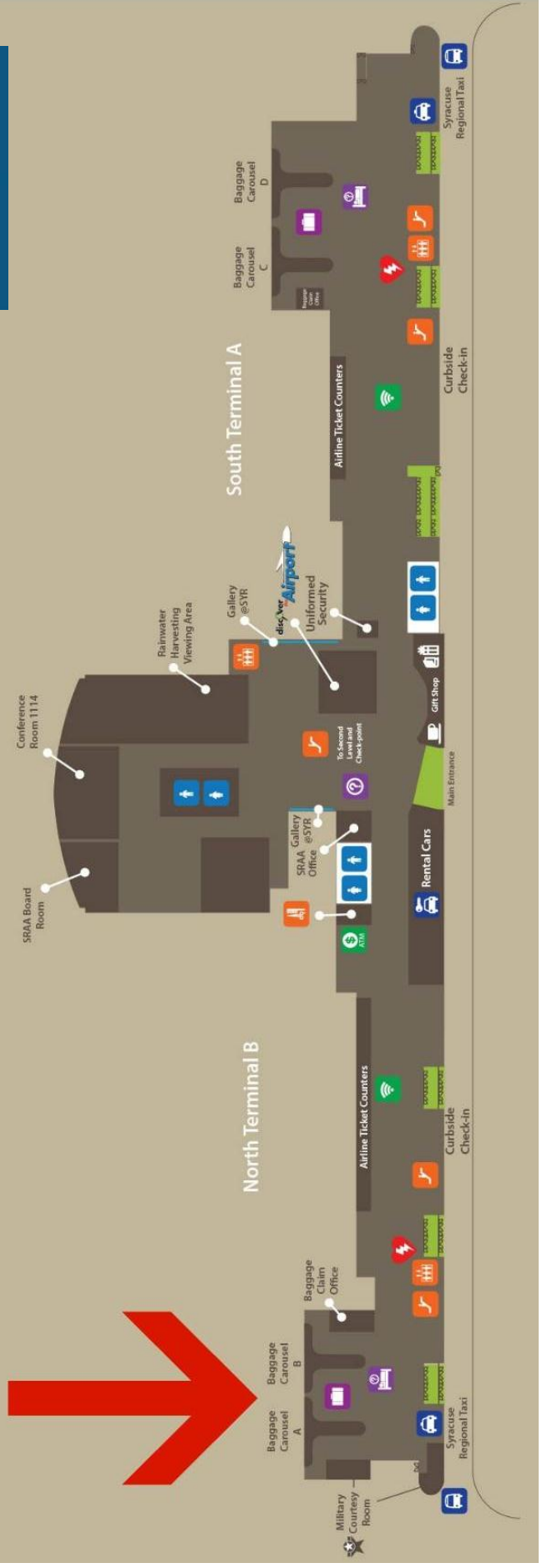
## Map of Level 1

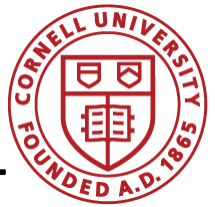
For Pick-Ups on Sunday, July 10th

**CURIE & CATALYST  
Academy Shuttle  
Pick-up**



Level 1





## PACKING LIST

### What to Bring

- Personal hygiene items (shower cap & shoes, soap, lotion, toothbrush, etc.)
- Any required medication **in original packaging**. Prescription medications must be in labeled containers.
- Backpack
- A nice “business” outfit (dress, blouse and skirt/dress pants, or suit) for the final research presentations
- Close-toed walking shoes and/or sneakers (required for the lab), jeans or long pants (required in the lab)
- Raincoat and/or umbrella
- Gym clothes
- Shorts/skirts (optional outside of lab)
- Warm layers in case of a cool weather
- Calculator
- Alarm clock

### Optional

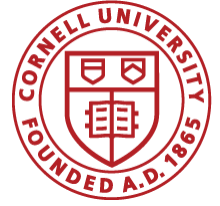
- Camera
- Cell phone – you are not permitted to use a cell phones for calls or text messaging during field sessions, research sessions, or other group activities
- iPod or MP3 players – you are not permitted to use an iPod, MP3 player, or other personal electronic device during field sessions, research sessions, or other group activities

### What is Provided for You

- Water bottle
- Notebook & Pen
- Lab supplies

### Important Notes

- The Academy residence hall is air-conditioned and rooms are equipped with beds, desks, lamps, bedding, linens, and towels.
- The Academy includes all meals so you only need spending money for extra snacks and souvenirs.
- The Academy includes the expenses for all scheduled group extra-curricular activities such as bowling and use of the climbing wall.



# Participant Pick-Up Third-Party Authorization

Please complete this form if any person other than the custodial parent(s) or guardian(s) may pick up your minor child at the end of CATALYST Academy on **July 16, 2016**.

***Your child will NOT be permitted to leave campus with anyone other than the parents unless authorized in writing.*** Any person authorized by the parent/guardian must be over 18 years old and must present a picture I.D. when picking up the child.

**PLEASE COMPLETE THE FOLLOWING:**

**Child's Name:** \_\_\_\_\_

The following person(s) have my permission to Pick-Up my child at the end of each day. I also certify that each person listed is over 18 years old.

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_

**Parent/Guardian's Name:** \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian's Signature**

\_\_\_\_\_  
**Date**

RETURN TO ADDRESS, EMAIL (dpeng@cornell.edu), OR FAX LISTED ABOVE.